

**Agenda**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**BOARD ROOM – 300 B Street**  
**August 1, 2012**  
**6:00 p.m. Closed Session**  
**7:00 p.m. Estimated Open Session**

**Board of Trustees Goals**

- ❖ To develop strategies and instructional delivery systems to ensure that all second language students receive appropriate instructional programs to meet their needs to ensure their opportunities to attain grade level expectancies.
- ❖ Consistent analysis of assessment data will be used to guide program instruction and identify areas in need of staff development.
- ❖ Administrative/teacher training and coaching in lesson design to improve instructional strategies and provide instructional support in order to facilitate students' ability to pass the high school exit exam.
- ❖ A continual process of K-12 students setting career goals correlated to their academic goals.
- ❖ Continued planning and budget reflection in regards to maintenance of existing facilities, as well as the building of new ones.
- ❖ To correlate the annual budget with the available resources to meet district goals.

**OPEN SESSION**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES** \* (Attached to Agenda)
  - A. June 27, 2012

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

If Closed Session is not completed before 7:00 p.m., it will resume immediately following the open session/regular meeting.

**RECONVENE TO OPEN SESSION**

- 1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 2. SPECIAL RECOGNITION**
- 3. PARENT ASSOCIATIONS REPORTS**
- 4. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS**
- 5. PUBLIC COMMENT**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

**6. REPORTS (Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities)**

- A. SUPERINTENDENT'S REPORT:  
HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:
  - 1) Biggs High School Farming Project – Student Report
- B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:
- C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- D. BOARD MEMBER REPORTS:

**7. CONSENT AGENDA \* (Loose)**

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Interdistrict Agreement Request(s) for the 2012/2013 school year
- B. Accept Resignation from Brigitte O'Brien as High School Counselor/Student Services Coordinator

**8. ACTION ITEMS**

- A. Approve Employment on a Credential Waiver for Minden King, Elementary Principal K-8  
  
The Superintendent recommends approval.
- B. Approve Agricultural Career Technical Education Incentive Grant for 2012-13 \* P 1  
  
The Superintendent recommends approval of this annual grant.
- C. Approve Salary Schedule for Management to include School Psychologist \* P 4  
  
The salary schedule for this new position was based on neighboring districts. The Superintendent recommends approval.
- D. Adopt BP 4030 – Nondiscrimination in Employment \* P 5  
  
The Board reviewed this policy for the first reading on June 5, 2012. The Superintendent recommends adoption.
- E. Adopt Board Policy 4312.1 – Contracts \* P 8  
  
The Board reviewed this policy for the first reading on June 5, 2012. The Superintendent recommends adoption.

**9. PERSONNEL ACTION**

- A. Approve Election of Veronica Azevedo as Office Clerk (4.5 hours/day)
- B. Approve Election of Instructional Aide (5.67 hours) \*\*\*
- C. Approve Election of Short-term Instructional Aide (4.75 hours) \*\*\*
- D. Approve Election of Industrial Arts/Wood Shop/Welding and Physical Education Teacher \*\*\*
- E. Approve Election of Counselor/Student Services Coordinator at Biggs High School \*\*\*
- F. Approve Election of Heather (Opalinski) Keller as Special Education Teacher at Biggs Elementary School
- G. Approve Election of Part-time School Psychologist \*\*\*

H. Consider Leave of Absence Request from Judy Witten, Instructional Aide, from October 3, 2012 to December 21, 2012 \* P 11

\*\*\* If possible, names will be submitted at the meeting.

## **10. FUTURE ITEMS FOR DISCUSSION**

## **11. ADJOURNMENT**

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 250 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.